

21 NCAC 30 .0621 STUDENT RECORDS AND ACADEMIC PROGRESS

(a) A school shall maintain current, complete, and accurate records on each student. The records shall show attendance, academic progress, grades, date entered, dates attended, courses studied, program completed, and date of graduation.

(b) Records shall be maintained in perpetuity, shall be stored in such a manner as to ensure their confidentiality, and shall be safe from theft, fire, or other possible loss.

(c) Students and graduates shall be allowed access to their records. Transcripts shall be released upon written request from students and graduates.

(d) All school policies, including those relating to satisfactory attendance, academic progress, and conduct shall be enforced by the school. Students shall be notified when completion standards are not being met.

History Note: *Authority G.S. 90-626(9); 90-631;*

Eff. October 1, 2007;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. November 12, 2014.